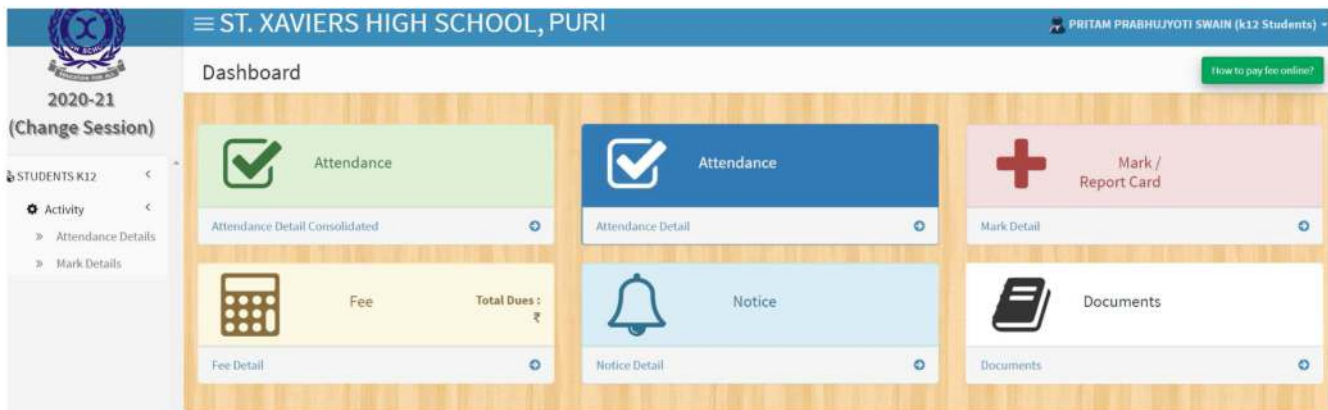# ST. XAVIER'S HIGH SCHOOL

How to pay fee online

Link - https://esk12.edusols.com
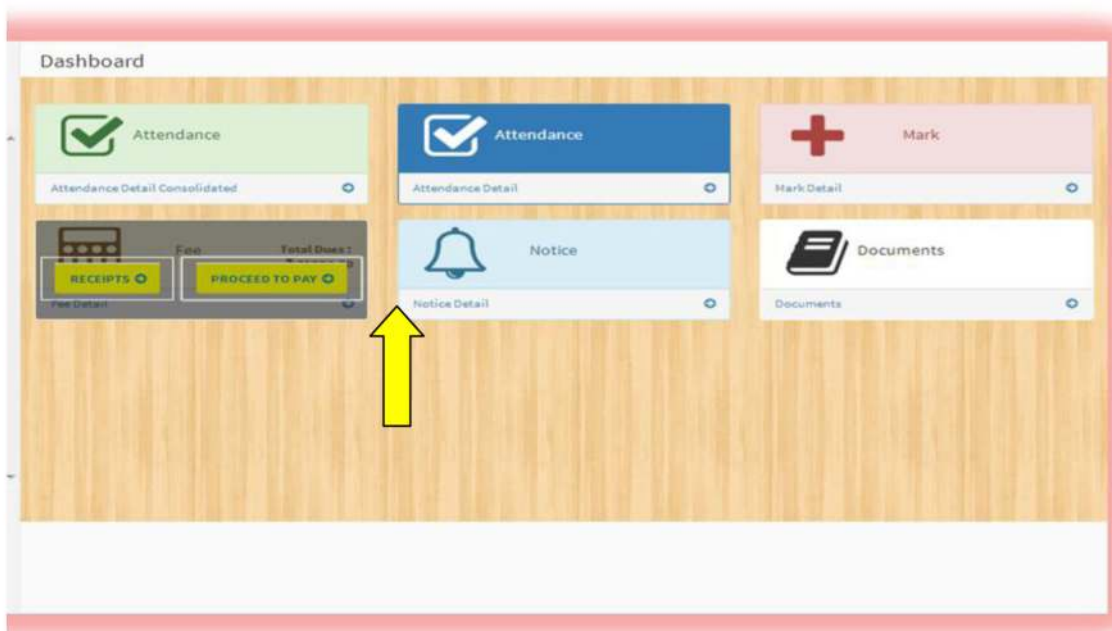USER NAME - Student Admission Number
Password -password

After login, you will be re-directed to dashboard page as displayed below.

Step 1.

Move the mouse curser towards Fee block, when curser on Fee block two yellow button will appear 1. Reciept , 2. Proceed to Pay. Click on Proceed to Pay .

Step 2.

After click on Proceed to pay, you will be directed to a page where in left side of the page all your due will show and in right side of the page the payment gateway will show. There are 4 fields in due side.1-Account Head , 2-Period, 3-Due amount, Amount To Pay.Due amount column shows the hole year fee which is not editable and Amount to pay which is editable.

In Amount to Pay column, either you may pay the hole year amount or edit whatever amount you want to pay.(Suppose you want to pay April Month Monthly Fee, then you clear all the head from the Amount to Pay column except Monthly Fee of April as shown in below screen.

Please do not press the back or refresh button of the browser during the whole transaction.

Step 3:

After edit the amount in Amount to pay column then click on Payment gatway through which you want to pay, then click on Pay Now green button .

Step 4:

After clicking on Pay Now green button you will be directed to the payment gateway site. There choose your payment mode like Debit Card, Credit Card or Online Banking. Then click Make payment button to proceed for payment.

PAYMENT DETAILS

During online transaction, please do not refresh the page .wait for the response status to avoid failure of transaction.

Step 5:

After you got success message, go to the dashboard page click on Receipts button as shown below to take the print of transaction. You can also check the due ,balance in that page.